



學生請假申請表格

Student Leave Application Form

致博思會：

To Pathways,

學生姓名

Name of student

課程

Programme

課餘支援課程(中文) ASSP Chinese / 課餘支援課程(英文) ASSP English /

課餘支援課程(數學) ASSP Maths / 早期讀寫支援課程 ELSP /

言語治療支援服務 STSS / 其他 Others

請假日期

Date of leave

請假原因

Reason for leave

家長簽署 Signature:

日期 Date:

請注意：家長必須儘早並最遲於上課前一天的中午 12 時遞交「學生請假申請表格」。如家長未能依時通知，將被視為無故缺席。本會不會安排補課，亦不會退還該堂學費。

Note: Parent must submit this leave application form as early as possible and **no later than 12:00 (noon) the day before the class**. If parent fails to notify Pathways, it will be considered as an **unexcused absence "no-show"**. **No make-up class will be arranged, and the fee paid for that class will not be refunded.**